

Report of the Cabinet Member for Corporate Services

Minutes of Working Groups

Summary

1. This report presents the minutes of meetings of the Local Development Framework Working Group (LDFWG) and the Young People's Working Group (YPWG) and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Cabinet.

Background

2. Under the Council's Constitution, the role of Working Groups is to advise the Cabinet on issues within their particular remits. To ensure that the Cabinet is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Cabinet on a regular basis. In accordance with the requirements of the Constitution, minutes of the following meetings are presented with this report:
 - LDF Working Group of 3 October 2011 (Annex A)
 - LDF Working Group of 7 November 2011 (Annex B)
 - Young People's Working Group of 17 October 2011 (Annex C)

Consultation

3. No consultation has taken place on the attached minutes, which have been referred directly from the Working Groups. It is assumed that any relevant consultation on the items considered by the Groups was carried out in advance of their meetings.

Options

4. Options open to the Cabinet are either to accept or to reject any advice that may be offered by the Working Groups, and / or to comment on the advice.

Analysis

5. Members are asked to note the comments of the LDF Working Group in respect of the York City Centre Movement and Accessibility Framework and the draft City Centre Area Action Plan, as contained in the attached minutes at Annex A (minute 4 refers).
6. The LDF's recommended response to the consultation on the draft National Planning Policy Framework, as contained in the attached minutes at Annex A (minute 5 refers), have already been considered by Cabinet at their meeting on 4 October 2011.
7. In respect of City of York Council: Sub Division of Dwellings Supplementary Planning Document, Members are asked to consider the following recommendation contained in the attached draft minutes at Annex B (minute 10 refers):

"That Members recommend that Cabinet:

- (i) Approve the draft Sub Division of Dwellings SPD for consultation purposes.*
- (ii) Delegate to the Director of City Strategy, in consultation with the Cabinet Member for City Strategy, the making of any changes to the SPD"*

8. In respect of City of York Council: House Extensions and Alterations Supplementary Planning Document, Members are asked to consider the following recommendation contained in the attached draft minutes at Annex B (minute 11 refers):

"That Members recommend that Cabinet:

- (i) Approve the draft House Extensions and Alterations SPD for consultation purposes.*
- (ii) Delegate to the Director of City Strategy, in consultation with the Cabinet Member for City Strategy, the making of any changes to the SPD that*

are necessary as a result of the recommendation of the LDF Working Group”.

9. Members may wish to note the discussions that had taken place with young people at the YPWG, including members of the Youth Council and Young Inspectors, as detailed in the attached draft minutes at Annex C.
10. Members are asked to consider the following suggestion put forward by the Chair of the Young People’s Working Group, as contained in Annex C (minute 14 refers):

“That the Chairs of Working Groups should be invited to future Cabinet meetings when the minutes of their groups were scheduled to be considered”.

11. Although the Chairs of the LDF Working Group and the Equality Advisory Group are Cabinet Members, it is not currently standard practice to invite all Chairs of Working Groups to attend the Cabinet meetings at which minutes of their groups are presented. Members are asked to consider whether they wish to make changes to the existing arrangements and for the Chairs of all working groups to be extended an invitation to speak at Cabinet when the minutes of their groups are being considered.

Corporate Priorities

12. The aims in referring these minutes accord with the Council’s recognition that to achieve the priorities set out in the Council Plan it needs to be a confident, collaborative organisation completely in touch with its communities.

Implications

13. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered:

- **Financial**
- **Human Resources (HR)**
- **Equalities**

- Legal
- Crime and Disorder
- Property
- Other

Risk Management

14. In compliance with the Council's risk management strategy, there are no risks associated with the recommendations of this report.

Recommendations

15. Members are asked to note the minutes attached at Annexes A, B and C and to decide whether they wish to:
- Approve the specific recommendations made by the LDF Working Group and the Young People's Working Group, as set out in paragraphs 5 to 11 above, and/or;
 - Respond to any of the advice offered by the Working Groups.

Reason:

To fulfil the requirements of the council's Constitution in relation to the role of Working Groups.

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Report
Approved

✓ **Date** 25/11/11

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Annexes

Annex A – Minutes of the meeting of the LDF Working Group of 3 October 2011.

Annex B – Draft minutes of the LDF Working Group of 7 November 2011.

Annex C – Draft minutes of the meeting of the Young People's Working Group of 17 October 2011.

Background Papers

Agendas and associated reports for the above meetings (available on the Council's website).